



Meeting: Joint Archives Advisory Board  
Time: 10.00 am  
Date: 1 March 2019  
Venue: The Study, Upton House, Poole BH17 7BJ

**Bournemouth Borough Council**

Patrick Oakley  
(Chairman)  
Christopher Rochester

**Dorset County Council**

Richard Biggs  
Toni Coombs  
Hilary Cox (Vice-Chairman)  
William Trite

**Borough of Poole**

John Challinor  
Marion Pope

**Notes:**

- The reports with this agenda are available at [www.dorsetforyou.com/countycommittees](http://www.dorsetforyou.com/countycommittees) then click on the link "minutes, agendas and reports". Reports are normally available on this website within two working days of the agenda being sent out.
- We can provide this agenda and the reports as audio tape, CD, large print, Braille, or alternative languages on request.

• **Public Participation**

Guidance on public participation at County Council meetings is available on request or at <http://www.dorsetforyou.com/374629>.

**Public Speaking**

Members of the public can ask questions and make statements at the meeting. The closing date for us to receive questions is 10.00am on 26 February 2019, and statements by midday the day before the meeting.

**Mike Harries**  
Chief Executive

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## 1. **Apologies for Absence**

To receive any apologies for absence.

## 2. **Code of Conduct**

Councillors are required to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests.

- Check if there is an item of business on this agenda in which the member or other relevant person has a disclosable pecuniary interest.
- Check that the interest has been notified to the Monitoring Officer (in writing) and entered in the Register (if not this must be done on the form available from the clerk within 28 days).
- Disclose the interest at the meeting (in accordance with the County Council's Code of Conduct) and in the absence of a dispensation to speak and/or vote, withdraw from any consideration of the item.

The Register of Interests is available on [Dorsetforyou.com](http://Dorsetforyou.com) and the list of disclosable pecuniary interests is set out on the reverse of the form.

## 3. **Minutes**

3 - 6

To confirm and sign the minutes of the meeting held on 6 June 2018.

## 4. **Joint Archives Service - Service Plan (2018-21) Monitoring Report**

7 - 38

To consider a report by the Transformation Lead for the Adults and Community Forward Together Programme, Dorset County Council.

## 5. **Dorset History Centre - Capital Project Update**

39 - 46

To consider a report by the Transformation Lead for the Adults and Community Forward Together Programme, Dorset County Council.

## 6. **Joint Archives Service: Budget Monitoring Report 2018/19 and Budget 2019/20**

47 - 54

To consider a report by the Transformation Lead for the Adults and Community Forward Together Programme, Dorset County Council.